**Installation Process**

There is a specific order in which the Python language and extension files need to be installed.

* 1. First, double click on python-3.4.1.msi file. This is the actual language that will be used.
  2. Next, double click on pywin32-219.win32-py3.4.exe file. This has extensions to Python language.
  3. Next, double click on pyodbc-3.0.7.win32-py3.4.exe file. This is the ODBC functionality used to connect to different databases.
  4. Next, double click on lxml-3.4.0.win32-py3.4.exe file. This extension is used to create an XML tree for the import programs.
  5. To add Python to your PATH, you need to do the following:
     1. Right click on Computer in the Start Menu and select Properties.
     2. Go to Advanced System Settings.
     3. Click on Environment Variables.
     4. Locate PATH in either the User variables or System variables or both.
     5. Add ‘;C:\Python34’ to the end of the values(s).
     6. To test to see if PATH is correct, type ‘python’ in the Command Prompt and if Python console shows, the PATH is correct.
  6. Finally, the last extension is a bit tricky to install:
     1. Copy the folder named python-docx-0.7.4 to your desktop.
     2. Open a Command Prompt and type the following commands:
        1. cd Desktop
        2. cd python-docx-0.7.4 (Note: if this command fails, retype cd and drag the folder to the command prompt).
        3. python setup.py install

1.7 Once the install is finished, simply close the command prompt and you are ready to start using Python.